

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 401**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is called photoelectric scanners.	Pen Scanner	Bar code reader	Portable Scanner	Flatbed scanner	B
2	_____ is interconnected network.	printer	Internet	Web site	Home page	B
3	_____ is not output device	Speakers	Monitor	Printer	None of these	D
4	_____ is permanent memory	Ram	Rom	Cache	None of these	B
5	_____ is primary memory	RAM	HDD	FDD	All of Above	A
6	_____ access toolbar contain save, undo and redo option	Home	Quick	View	Review	B
7	_____ create a large capital letter as a beginning of paragraph	Insert	Dropcap	Page layout	Add	B
8	_____ default alignment in ms-word	Right	Left	Center	Justify	B
9	_____ function key is used for spelling and grammar	F7	F6	F5	F4	A
10	_____ is used to change the color of text	Color	Font Color	Change	Font	B
11	A group of more than one selected cells is known as _____	Cell Range	Row	Column	Table	A
12	A long horizontal box appeared at the right side of the name box is called as formula bar.	TRUE	FALSE			A
13	A single worksheet has _____ columns	16000	16384	17000	17384	B
14	A single worksheet has _____ rows	10,48,576	11,00,000	12,00,000	None of these	A
15	A thick border displayed around the active cell is known as _____	Cell Pointer	Selection	Border	Outline	A
16	Basic Shapes insert from -----	Insert =>Shapes	Insert =>Basic Shapes	Home =>Basic Shapes	Page Layout =>Insert Shapes	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	_____ will not be shown during full screen presentation.	First Slide	Last Slide	Hide Slide	None of these	C
18	_____ view is available in PowerPoint	Slide Mater	Handout Mater	Notes Master	All of these	D
19	_____ view used to show slide presentation.	Slide Show	Presentation	File	Template	A
20	_____ is applied to objects such as text, Shapes.	Animation	Transition	Both A and B	None of Above	A
21	_____ is main computer in network which provides information to other computers.	node	server	client	None of Above	B
22	_____ is opening, copying and deleting files and folders etc.	Memory Management	File Management	Hardware Management	None of these	B
23	_____ uses the technique of Non-impact printing.	Ink-Jet Printer	Line Printer	Both A & B	None of the options	C
24	_____ Virus disturbs the files having .com or .exe extensions.	Boot	Bug	File	Blog	C
25	_____ cards is used in digital Cameras, Mobile Phones, MP3 Players etc.	MICR	Bar code reader	Flash drive	Flash Memory	D